THE STATE OF NEW HAMPSHIRE

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PUBLIC UTILITIES COMMISSION 21 S. Fruit Street, Suite 10 Concord, N.H. 03301-2429

September 17, 2010

Frederick J. Stewart Unitil Service Corp. 6 Liberty Lane West Hampton, NH 03842-1720

Re: DG 10-250 Unitil Service Corp. 2010-2011 Winter Cost of Gas

Dear Mr. Stewart:

This letter serves as an acknowledgement of Unitil Service Corp. filing, received September 15, 2010. Please reference the docket number cited above on any additional material to be filed in this matter. All filings should consist of seven (7) copies of both the cover letter and any associated material.

Pursuant to Puc 203.02 <u>Filing Requirements</u>, please include along with the seven (7) copies an electronic version of the filing. We utilize Microsoft Word 2002 and Excel 2002 and can accept files submitted in PDF (portable document format).

Any information requiring confidential treatment must be filed separately from nonconfidential information and accompanied by a motion for confidential treatment, with the exception of telecommunication companies. Telecommunication companies must file confidential material in accordance with RSA 378:43, I-III, Information not Subject to Right-to-Know law. The statute is available on the Commission's web site at <u>www.puc.nh.gov</u>.

Very truly yours,

at Howland /all

Debra A. Howland Executive Director and Secretary

cc: Service List DAH/sm Tel. (603) 271-2431

FAX (603) 271-3878

TDD Access: Relay NH 1-800-735-2964

> Website: www.puc.nh.gov

FRED STEWART UNITIL SERVICE CORPORATION 6 LIBERTY LANE WEST HAMPTON NH 03842-1720

Docket #: 10-250 Printed: September 17, 2010

FILING INSTRUCTIONS: PURSUANT TO N.H. ADMIN RULE PUC 203.02(a),

WITH THE EXCEPTION OF DISCOVERY, FILE 7 COPIES (INCLUDING COVER LETTER) TO:

DEBRA A HOWLAND EXEC DIRECTOR & SECRETARY NHPUC 21 SOUTH FRUIT STREET, SUITE 10 CONCORD NH 03301-2429

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PURSUANT TO N.H. ADMIN RULE 203.09 (d), FILE DISCOVERY

DIRECTLY WITH THE FOLLOWING STAFF

RATHER THAN WITH THE EXECUTIVE DIRECTOR

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Docket #:

DISCOVERY